

## Agenda Item 6

Overview and Scrutiny Committee

26 February 2013

Future reviews and Report Tracker

March

Update report on Communications  
ABC Business Plan quarterly performance report Q3

April

Presentation from Stour Valley Arts: "Stour Valley Arts – investing in Ashford"  
Community Safety Partnership – update  
Code of conduct for charity street collections

Year Plan 2012/13

Month	items	Task Group
May	<ul style="list-style-type: none"> <li>• O&amp;S annual report.</li> <li>• Membership of Budget Scrutiny Task Group</li> </ul>	
June	Sickness & Absenteeism annual report.	
July	<ul style="list-style-type: none"> <li>• ABC Business Plan quarterly performance report.</li> <li>• Shared space 3 year post implementation report.</li> </ul>	
August	Cancelled	
September	<ul style="list-style-type: none"> <li>• Post Mayoralty review – update on effect of changes.</li> <li>• Apprentices</li> </ul>	<b>BSTG meeting</b>
October	<ul style="list-style-type: none"> <li>• ABC Business Plan quarterly performance report</li> <li>• Transportation costs</li> <li>• Listed Buildings</li> </ul>	
November	Cancelled	
December		<b>Scrutiny of Council's draft 2013/14 budget – Budget Scrutiny TG meetings</b>
January	<ul style="list-style-type: none"> <li>• Report of Budget Scrutiny Task Group</li> <li>• Briefing on Welfare Reform</li> </ul>	<b>Budget Scrutiny TG meetings</b>
February	<ul style="list-style-type: none"> <li>• Presentation from Ashford Clinical Commissioning Group re Health Care Provision in Ashford Borough</li> <li>• Stour Centre – Biomass/CHP review</li> </ul>	
March	<ul style="list-style-type: none"> <li>• Update report on Communications</li> <li>• ABC Business Plan quarterly performance report</li> </ul>	
April	<ul style="list-style-type: none"> <li>• Presentation from Stour Valley Arts</li> <li>• Community Safety Partnership – update</li> <li>• Code of conduct for charity street collections</li> </ul>	

## O&S Committee – Report Tracker – Current position

Minute No.	Report Title	Officer	Date due	Current position	Recommended action
299/10/06	Stour Centre	Head of Cultural & Project Services	TBC – after completion of claim work	Work ongoing	Await completion of claim work.
62/06/11	Housing Strategy Action Plan Monitoring Report	Head of Housing /Housing Strategy Officer		Housing Strategy under review. New Strategy/Action Plan not yet in place. Monitoring will recommence One year after adoption of new Strategy.	Timetable for one year after adoption of new Strategy.
432/03/11	Annual Review of Homelessness Strategy	Head of Housing		The Homelessness Strategy to be included in the Housing Strategy in future.	
61/06/12	Sickness and Absenteeism – annual report	Head of Personnel & development	June 2013		Timetable for June each year.
14/05/12	Overview and Scrutiny Annual Report	Senior Scrutiny Officer	May/June 2013		Timetable for May/June each year
197/10/11	Community Safety Partnership – update	Licensing and Community Safety Manager	October 2012	Deferred to March 2013.	On April 2013 agenda
142/09/12	3 year review of Mayoralty		Sept 2015		
312/01/12	Street Markets	Licensing and Community Safety Manager		O&S may wish to review once report has been to Cabinet	Await report to Cabinet

389/03/12	Update report on Communications	Communications & Marketing Manager; Head of Business Change & Technology	February 2013		
429/04/12	Presentation by Stour Valley Arts	Stour Valley Arts, Arts & Cultural Industries Manager	April 2013	Deferred to spring 2013	On April 2013 agenda
429/04/12	Update on Stour Valley Arts agreement	Stour Valley Arts, Arts & Cultural Industries Manager	TBA		
431/04/12	ABC Business Plan performance report – quarter 3 2012/13	Policy & Performance Manager	Feb/May/Aug/Nov	Deferred to March 2013.	
62/06/12	Sports & Leisure		TBA		
304/01/13	Code of conduct for charity street collections	Licensing and Community Safety Manager	April 2013		
304/01/13	Stour centre Biomass/CHP review	Project Office Manager	February 2013		
303/01/13	Review of 'Best Services resources allow' activity	TBA	TBA		

Low Priority & other proposed reports

	Report Title	Officer	Date due	Current position	Recommended action
57/06/08 199/10/11	Recycling and the Blue box scheme	Head of Environmental Services	TBC	To be considered when procurement process completed and new contract in operation.	
135/08/08	Cultural strategy.	Head of Cultural & Project Services			
291/12/08	The effectiveness of a single O&S committee		TBA		